



**Holston  
Conference  
of The  
United  
Methodist  
Church**

**MEMORANDUM**

**TO:** Projects Requesting Conference Advance Status for 2020  
**FROM:** Norma Smith, Chairperson  
Advance Special Committee  
**RE:** The Advance Forms

As chairperson of the Committee on The Advance of the Holston Conference Work Area on Missions, I am sending you the forms that must be completed for Conference Advance Recognition in 2020. The two enclosed forms (“Application for Continued Advance Status Only” and “Evaluation of Program”) are to be returned to me

**BEFORE MARCH 1, 2019**

**Additional copies can be found at:**

<http://holston.org/ministries/missions/programs/advance/> or you may request copies from Charlotte Riggins at the Conference office at (866) 690-4080 or [charlotteriggins@holston.org](mailto:charlotteriggins@holston.org).

After the committee reviews and evaluates all applications, they will recommend to the Holston Annual Conference 2019, for its approval, the list of The Advance projects to receive priority among the churches of the conference in 2020. Being on this list should help you raise funds, but it does not assure that you will receive funds. We strongly encourage you to do your public relations work throughout the conference.

Mrs. Norma Smith  
330 McFee Rd.  
Knoxville, TN  
37934 (865)  
966-6253

I must have all forms in hand by March 1, 2019. If I do not receive them by that date, The Advance recognition for 2020 cannot be recommended. The completed application and evaluation are both necessary. Please be sure to make any corrections to your contact information on the Short Form Application.

Enclosures:

*For current Advances:*

Application for Continued Advance Status  
Evaluation of Program

*Mailing Address:  
Post Office Box 850  
Alcoa, Tennessee 37701-0850*

*Street Address:  
217 South Rankin Road  
Alcoa, Tennessee 37701*

*865/690-4080  
Toll Free 866/690-4080  
Fax: 865/690-3162*

*www.holston.org*

# **Application for Continued Advance Status Only**

**Holston Conference  
The United Methodist Church**

## **SHORT FORM APPLICATION**

This form may be used by applicants when there are no changes in the project/program or in the amount to be approved over the previous year. If you have changes, please use the long application form.

Project Name: \_\_\_\_\_ Conf. Project No.: \_\_\_\_\_

Administrative Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Website: \_\_\_\_\_

