



## Lay Servant Ministries Certified Lay Servant Flow Chart

**Step 1: Completed “Introduction to Lay Servant Ministries: The BASIC Course” and an Advanced Lay Servant Ministries course?**

Answer: Yes	Action: <ul style="list-style-type: none"> <li>• Submit application for certification as a Certified Lay Servant</li> <li>• Obtain recommendation from pastor and church council or charge conference</li> </ul>	Answer: No	Action: Not considered for certification as a Lay Servant
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**Step 2: Submitted application for certification as a lay servant to the district committee on Lay Servant Ministries, or equivalent structure (See ¶1668.3)?**

Answer: Yes	Action: District Committee reviews qualifications for certification as a Lay Servant	Answer: No	Action: Not certified as a Lay Servant
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**Step 3: District Committee on LSM approves certification as a Lay Servant?**

Answer: Yes	Action: Await certification from District Committee on LSM	Answer: No	Action: Not certified as a Lay Servant
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**Step 4: Completed requirements for re-certification as a Lay Servant (submitted Annual Report and Renewal Application, obtained pastor and church council or charge conference recommendation, and completed at least one Advanced LSM Course every three years)?**

Answer: Yes	Action: Await approval and re-certification by the District Committee on LSM	Answer: No	Action: Not considered for re-certification as a lay servant
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