

# **St. Marks Church - Audio Technician**

**St. Marks Church, 701 Mississippi Ave., Chattanooga TN 37405**

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**RESPONSIBLE TO:** Jeanne Eller, Music & Worship Arts Pastor & Staff Parish Relations Team

**JOB SUMMARY:** The Audio Technician is responsible for setting up, installing, operating, testing and troubleshooting audio equipment. Also, produce the best possible atmosphere for worship through sound reinforcement. This includes but is not limited to, creating the best music mix possible, creating an audio mix that meets the mood the pastor/worship leader wants to convey, and supporting the audio needs of the people involved with the church service. Ultimately, glorify God through providing excellent audio services. This is a part-time position.

**RESPONSIBILITIES:** Serve as the Audio Technician for Thursday night 6:00pm rehearsal and the Sunday 9:00am morning practice and 10:30am worship service as outlined below.

**Qualifications and Skills Required** - A heart for worshiping God. - Able to work in team settings and take directions. - Has experience mixing audio successfully in a live environment *preferably with church experience or experience mixing vocal ensembles.* - Have good communication skills. - Ability to think quickly and react/trouble shoot properly in high stress situations. - Willing to attend training sessions and read/watch other training material for improving existing skills.

## **General:**

1. Work closely with Jeanne, the Music & Worship Arts Pastor, to create the audio mix that meets the mood and sound she wants to convey for worship.
2. Become familiar with all functions of St. Marks sound/mixing board and know how to use it to its fullest.
3. Keep all audio equipment clean and in good working repair and stored properly. Keep the audio equipment that is on stage organized and well labeled.
4. Maintain inventory of equipment. (Required monthly)
5. Work with Jeanne on the purchase of additional sound equipment as needed.

## **Rehearsals & Pre-Service:**

1. Have the stage set up before rehearsal, installing equipment such as microphones, sound speakers, monitors, DI boxes, connecting wires and cables, sound and mixing boards, etc.

2. Set up and operate sound equipment.
3. Perform proper line check as needed.
4. Perform proper sound check; includes gain settings, monitor mixes, proper volume settings, and eq/mixing process. Monitor sound feels to ensure quality.
5. Test and resolve equipment issues.
6. Responsible for following worship leader's direction during rehearsals.

### **During Service:**

1. Responsible for adjusting sound levels during service as needed. This should be kept to a minimum as the sound will have been set during rehearsal.
2. Responsible for following the worship leader's direction during services.
3. Responsible for following stage and schedule cues.
4. Responsible for providing a distraction-free service as it relates to audio production.

### **Post Service:**

1. Power down all audio equipment correctly.
2. Talk with Jeanne to find out if issues existed for her or the team during service.
3. Notify Jeanne of any broken/faulty equipment and take it out of service if possible.
4. Clear the stage of audio equipment as needed and store the equipment properly.

### **ST MARKS AND THE MUSIC & WORSHIP ARTS PASTOR AGREE TO:**

1. Compensate you at the rate of \$100 a week.
2. Keep you well informed of all Rehearsal & Sunday Morning Worship Service plans and needs.
3. Provide you with any training and resources needed to help you in your ministry.
4. Listen to your needs and concerns about your ministry.
5. Pray for you and your ministry!