

## Central UMC - Director of Music and Worship Job Description

**Requirements:** This person must profess a personal faith in Jesus Christ, exhibit genuine Christ-like character and commitment and passion for traditional worship.

**Objective:** To create worship environments where people can encounter and respond to Jesus Christ.

### Responsibilities and Roles:

#### A. *Ministry Oversight*

1. Plan, execute, and lead all traditional worship services at Central
2. Plan worship with the clergy and the director of contemporary worship
3. Plan and lead all special services at Central (Christmas, Easter, Ash Wednesday, etc.)
4. Director and develop all choirs (Adult Chancel, Central Carillon)
5. Manage and communicate to traditional pianist and organist
6. Oversee and communicate to acolytes, AV and Booth production, communion team, rejoicing spirits, drama and costume team, Solum Deum Dance Ministry)
7. Work with and empower the Creative Arts Ministry Team
8. Work with and empower the First Impressions Team (Parking Lot Greeters, Campus Greeters, Ushers (8:45am and 11am), Coffee Ministry
9. Create short terms opportunities for people to play or sing (i.e. Christmas, Easter, Etc)
10. Develop congregational talent
11. Facilitate opportunities for the music ministry to impact people in the community.

#### B. *Relationships*

1. Develop relationships with and minister to and with people in your sphere of leadership
2. Develop relationships within the congregation

#### C. *Administrative*

1. Prepare information for the bulletin and newsletter
2. Coordinate with other church staff and lay leaders
3. Coordinate future events with larger church schedule in mind
4. Other items as assigned by the Lead Pastor

#### D. *Future Hopes and Goals*

1. Grow participation in choirs
2. Keep creating opportunities for Stick with God group (youth who use sticks to create worship experiences)
3. Develop children's music (choir, chimes, etc)
4. Develop youth music (youth choir, youth band)
5. Involve community talent in worship experiences.

**Reports to:** Lead Pastor